



June 21, 2022

The Regular Meeting of the Alexandria Central School Board of Education, held in the Library, was called to order at 5:30 p.m. by Board President, Jane Aikins.

Board Members Present: Jane Aikins, Betty Compeau, Timothy Davidson (Arrived at 5:39 p.m.), Suzanne Hunter, Heather Lavarway, Christine Lingenfelter (excused from 6:40-6:49 p.m.), and James VanCour

Board Member Absent: None

Others Present: Christopher Clapper- Superintendent of Schools, Kylie Morgia- Elementary Principi, and Brianne Kirchoff- School Business Administrator

The Pledge of Allegiance was recited.

Students of the Month Presentation

- Elementary: Cameron Dishon
- Secondary: Eddie Yang

Consent Agenda

- 1) **Minutes:**
 - a. Minutes of the May 17, 2022 Regular Meeting
 - b. Minutes of the June 1, 2022 Special Meeting
- 2) **May 2022 Fiscal Reports & Warrants:**
 - a. Financial Report
 - b. Activity Account Report
 - c. Lunch Fund Report
 - d. Treasurer's Reports
 - e. Warrants
 - f. Internal Auditor Reports (March//April//May)
 - g. Budget Performance Update
 - h. Fundraiser Request- Class of 2021 Candy Bar Sale
- 3) **CSE & 504 Placements**
 - a. Acceptance of Recommendations from the Committee on Special Education.
 - b. Acceptance of Recommendations from the 504 Committee.

Whereas the Board of Education received the information and recommendations for CSE & 504 placements for the next 12 months from the committee on Special Education as reported on 6/21/2021. This report is on file with Pamela Monica, Chairperson of the Committee on Special Education.

Motion by VanCour, seconded by Compeau, to approve the above Consent Agenda items as presented.

6 yes 0 no Motion Carried

Board Member Timothy Davidson arrived at 5:39 p.m.

Students of the Month Presentation

Consent Agenda

-Minutes

-May 2022 Fiscal Reports & Warrants

-CSE & 504 Placements

Rtl Presentation

Mrs. Kylie Morgia, Elementary Principal, and Ms. Teri Lowe, Mrs. Kim Ingerson, Ms. Michele Carr, Mrs. Kerri Weldon, and Mrs. Denise Haddock, Rtl service Providers, presented the board with the STAR data which showed significant reading and math growth over the 21-22 school year. An overview of the science of reading program, reading events of the year, and the elementary curriculum was discussed as well.

Administrative Report: Mrs. Kylie Morgia, Elementary Principal

Mrs. Kylie Morgia, Elementary Principal, gave the Board of Education an overview of events and happenings at the elementary school level.

Bond Resolution Authorizing the Issuance and Sale of Serial Bonds or Notes in Anticipation of Such Bonds in the Aggregate Principal Amount of \$315,000

Upon the recommendation of the Superintendent, the following resolution was offered by Hunter, seconded by Lingenfelter to wit:

WHEREAS, the Alexandria Central School District (the "District"), as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations") reviewed the impact of the purchase and finance of student transport vehicles (the "Vehicles"), and determined by resolution adopted February 15, 2022 that such action constitutes a "Type II Action" under the Regulations and is not subject to review under SEQRA; and

WHEREAS, the qualified voters of the District, at the Annual District meeting duly called and held on May 17, 2022 did vote and adopt a proposition authorizing the purchase and finance of the Vehicles, including necessary furnishings, fixtures and equipment and all other costs incidental thereto, and the expenditure of a total sum not to exceed \$315,000, which is estimated to be the total maximum cost thereof, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District, in the principal amount not to exceed \$315,000, shall be issued; and

NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of not less than two thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. The District is hereby authorized to purchase the Vehicles together with such furnishings, equipment, machinery and apparatus as may be required for the purposes for which the Vehicles are to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$315,000, and said amount is hereby appropriated therefor. The estimated total cost of said specific objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$315,000 and the plan of financing includes the issuance of serial bonds in the aggregate principal amount not to exceed \$315,000 to finance said appropriation and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source.

Section 2. Bonds and bond anticipation notes (including the renewal of any bond anticipation notes) of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law"), in a principal amount not to exceed \$315,000 to finance said appropriation for the student transport vehicles.

Section 3. The following additional matters are hereby determined and declared with regard to the purchase and financing of the student transport vehicles:

- (a) Under the Local Finance Law, the period of probable usefulness of the student transport vehicles is five (5) years;
- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution;
- (c) The proposed maturity of the bonds authorized by this resolution will not exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

(Cont.)

Rtl Presentation

-Special Education Presentation

Administrative Report:
Mrs. Kylie Morgia,
Elementary Principal

Bond Resolution
Authorizing the Issuance
and Sale of Serial Bonds
or Notes in Anticipation of
Such Bonds in the
Aggregate Principal
Amount of \$315,000

Bond Resolution Authorizing the Issuance and Sale of Serial Bonds or Notes in Anticipation of Such Bonds in the Aggregate Principal Amount of \$315,000 (Cont.)

Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year. The bonds may be issued such that annual installments of principal and interest are substantially level, as provided by law.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof (including any renewal notes), including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The obligations shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Trespasz & Marquardt, LLP is appointed bond counsel to the District.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Jane Aikins	Yes
Suzanne Hunter	Yes
Betty Compeau	Yes
Timothy Davidson	Yes
Heather Lavarway	Yes
Christine Lingenfelter	Yes
James VanCour	Yes

7 yes 0 no Motion Carried

St. Lawrence/Lewis BOCES Cooperative Purchasing

Motion by Compeau, seconded by VanCour, on the recommendation of the Superintendent, to approve participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2022/2023 school year.

7 yes 0 no Motion Carried

Account Fund Transfers

Motion by Hunter, seconded by VanCour, on the recommendation of the Superintendent, to approve the following transfers:

-Transfer of surplus funds from General Fund to Capital Fund, in the amount of \$150,000.

-Transfer of surplus funds from General Fund to EBLR Reserve, \$25,000.

7 yes 0 no Motion Carried

Approve BOCES AS-7 Contract for 2022-23

Motion by VanCour, seconded by Davidson, on the recommendation of the Superintendent, to approve the Jefferson-Lewis BOCES AS-7 contract for 2022-2023.

7 yes 0 no Motion Carried

Bond Resolution
Authorizing the Issuance
and Sale of Serial Bonds
or Notes in Anticipation of
Such Bonds in the
Aggregate Principal
Amount of \$315,000
(Cont.)

St. Lawrence/Lewis
BOCES Cooperative
Purchasing

Account Fund Transfers

Approve BOCES AS-7
Contract for 2022-23

Approve Annual Salary Adjustments for Non-Contractual Members

Motion by Compeau, seconded by Hunter, on the recommendation of the Superintendent, to approve a salary increase of 3.25 percent for all Non-Contractual group members, for the 2022-2023 school year.

7 yes 0 no Motion Carried

Annual Appointments and Stipends

Motion by VanCour, seconded by Compeau, on the recommendation of the Superintendent, to approve the following appointments for the 2022- 2023 school year:

Employee	Title	Stipend
Brianne Kirchoff	Grant Writing	\$1,549
(+An additional \$1000 for every \$10,000 in new grant money awarded beyond \$20,000 collectively)		
Kylie Morgia	Ghost Academy Mgt	\$4,500
Stacie Lambert	Ghost Academy Ast	\$1,500
Matt Greene	Summer Agriculture	\$9,626
Renee Gill	District Clerk	\$2,921
Renee Gill	Grant Writing	\$1,549
(+An additional \$1000 for every \$10,000 in new grant money awarded beyond \$20,000 collectively)		
Darin Trickey	Night Supervisor	\$6,074
Rob Wagoner	Data Protection Officer	\$2,726

7 yes 0 no Motion Carried

Standard Workday Resolution

Motion by Compeau, seconded by Hunter, on the recommendation of the Superintendent, to approve the following number of hours to be worked by non-instructional employee department heads, for civil service and New York State Employees' Retirement System purposes:

# Months	Title	# Days	# Hours/Day
12	Head Custodian	260	8
12	Senior Custodian	260	8
12	Transportation Supervisor	260	8
12	Secretary to Superintendent	260	8
12	Cook Manager	260	8
12	Network Administrator	260	8
12	Treasurer	260	8
12	Account Clerk	260	8
12	Senior Account Clerk	260	8
PT	Tax Collector	60	8
10	Bus Driver	180	6
12	Cleaner	260	8
12	Cook	260	8
12	Custodian	260	8
12	Auto Service Person	260	8
10	Food Service Helper	180	7
12	Head Auto Mechanic	260	8
10	Monitor	180	7.25
10	RN/Nurse	185	8
10	Teacher Aide	180	7.25
10	Teacher Aide (Transportation)	180	6
11	Typist	235	8
12	Typist	260	8
12	Claims Auditor	180	8
12	District Clerk	260	8

7 yes 0 no Motion Carried

Approve Annual Salary Adjustments

Annual Appointments and Stipends

Standard Workday Resolution

Substitute Approvals

Motion by VanCour, seconded by Davidson, on the recommendation of the Superintendent, to approve the following substitutes for the 2021-2022 school year:

Name	Substitute Positions	Certified	Fingerprinted	New or Returning
Delaney Aubertine	Substitute Teacher // Substitute Teacher Assistant	No	Yes	New
Christopher Clapper	Substitute Bus Driver	Yes	Yes	New

7 yes 0 no Motion Carried

Coaching Appointments

Motion by VanCour, seconded by Hunter, on the recommendation of the Superintendent, to approve the following coaching appointments for the 22-23 school year:

Sport:

Varsity Girls Soccer
JV Girls Soccer
Modified Girls Soccer
Varsity Boys Soccer
Modified Boys Soccer
X-Country Club

Coach:

TBD
Madison Cullen
TBD
Mark Kaleel
Brian Hudon
Robin Rondash

Michael Cutrone
Hannah Smithers
Mark Kaleel
Thomas Murphy
Ian McIlrath
Shane Simpson
Kevin Durr
Brian Hudon & Madison Cullen

7 yes 0 no Motion Carried

Retirements/Resignations

Motion by Hunter, seconded by Compeau, that on the recommendation of the Superintendent, to accept the following resignations/retirements:

Name	Position	Effective Date
Misty Matteson	Resignation as Part-Time Food Service Worker	May 9, 2022

7yes 0 no Motion Carried

Appointments/Approvals

Motion by VanCour, seconded by Davidson, that on the recommendation of the Superintendent, to approve the following appointment:

Name	Position	Annual Salary/Rate of Pay	Probationary or Tenure Track	Effective Date
Anna Bassett	Monitor	\$20,502 annually for 22-23 school year	Probationary Appointment	September 1, 2022

7 yes 0 no Motion Carried

Board member Christine Lingenfelter was excused at 6:40 p.m.

Substitute Approvals

Coaching Appointments

Retirements/Resignations

-Misty Matteson

Appointments/Approvals

-Anna Bassett (Monitor)

Business Office Report by Ms. Brianne Kirchoff, Business Administrator

Ms. Kirchoff updated the Board of Education on the status of several grants, and informed them of what the business office has been working on to finish up the 21-22 school year, and whats to come for next school year.

Administrative Reports by Mr. Christopher Clapper, Superintendent

Mr. Clapper gave several updates on testing data, the locker room project, tile floor replacement, and the green bus replacement initiative. Mr. Clapper also presented Jane Aikins with a plaque for her 18 years of service as an ACS Board of Education member.

Everett R. Dyer Award Nomination

Mrs. Suzanne Hunter, Vice-President of the Board, asked for a motion on the recommendation of the Superintendent, to endorse Jane Aikins as the nominee for the Everett R. Dyer Award for Distinguished School Board Service.

Motion by VanCour, Seconded by Compeau 5 yes 0 no 1 abstained (Aikins)

Board member Christine Lingenfelter returned at 6:49 p.m.

Public Participation

There was a session of public participation

Executive Session

Motion by Davidson, seconded by Lavarnway, to go into executive session for personnel & negotiation discussions.

7 yes 0 no Motion Carried Time: 7:00 p.m.

Motion by VanCour, seconded by Compeau, to come out of executive session and reconvene into regular meeting. Time: 8:34 p.m.

7 yes 0 no Motion Carried

Adjournment

Motion by Hunter, seconded by VanCour, to adjourn. Meeting adjourned at 8:34 p.m.

7 yes 0 no Motion Carried

District Clerk

Business Office Report by Ms. Brianne Kirchoff, Business Administrator

Administrative Reports by Mr. Christopher Clapper, Superintendent

Everett R. Dyer Award Nomination

Public Participation

Executive Session

Adjournment